

Ocean County Board of Health  
175 Sunset Avenue  
Toms River, New Jersey  
January 4, 2017  
9:30 AM

The Reorganization Meeting of the Ocean County Board of Health was called to order on January 4, 2017 at 9:30 a.m. in the Board Room, at 175 Sunset Avenue, Toms River, Ocean County, New Jersey.

### **1. Reading of "Open Public Meeting Act:"**

### **2. Pledge of Allegiance:**

Mr. John J. Mallon asked everyone to honor our military servicemen and servicewomen who protect our freedom every day.

### **3. Roll Call:**

Ms. Carol Blake  
Mr. Christopher Dasti  
Dr. Maurice Hill  
Ms. Veronica Laureigh  
Mr. Henry Mancini  
Senator Robert Singer  
Mr. Richard Work  
Mr. John J. Mallon

Daniel E. Regenye, Public Health Coordinator  
John Sahradiuk, Board Counsel

### **4. Reorganization – Ocean County Board of Health – Election of Officers:**

On a motion made by Senator Robert Singer, and seconded by Ms. Veronica Laureigh, Mr. John J. Mallon was nominated for Chairman of the Board. Additional nominations were requested. Seeing none, motion was made by Senator Robert Singer, and seconded by Ms. Veronica Laureigh to declare nominations for Chairman were closed. The Board unanimously elected Mr. John J. Mallon as Chairman.

On a motion made by Dr. Maurice Hill, and seconded by Mr. Christopher Dasti, Senator Robert Singer was nominated as Vice-Chairman. Additional nominations were requested. Seeing none, motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini to declare nominations for Vice-Chairman were closed. The Board unanimously elected Senator Robert Singer as Vice-Chairman.

On a motion made by Ms. Veronica Laureigh, and seconded by Ms. Carol Blake, Mr. Richard Work was nominated as Secretary-Treasurer. Additional nominations were requested. Seeing none, motion was made by Senator Robert Singer, seconded by Ms. Veronica Laureigh to

declare nominations for Secretary-Treasurer were closed. The Board unanimously elected Mr. Richard Work as Secretary-Treasurer.

## 5. Acceptance of Meeting Minutes:

On motion made by Senator Robert Singer, seconded by Ms. Veronica Laureigh, the open meeting minutes from the December 14, 2016 meeting were approved.

Name	Blake	Dasfi	Hill	Laureigh	Mancini	Scaturro	Singer	Work	Mallon
Ayes	X	X	X	X	X		X	X	X
Abstain									
Nays									
Absent						X			

Mr. John J. Mallon, Chairman, asked for a motion for the consent agenda on Resolutions 01(17) through 56(17) noting an add-on to resolution 35(17) and to follow the abstention list. Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.

## 6. Adoption of Resolutions

**Resolution 01(17)** – Adoption of Year 2017 Temporary Budget – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.

**Resolution 02(17)** – Authorization to Pay Bills Emergent in Nature – Year 2017 – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.

**Resolution 03(17)** – Appointment of Board of Health Counsel – Berry, Sahradnik, Kotzas & Benson, P.C. – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.

**Resolution 04(17)** – Appointment of Board Labor Counsel – Citta, Holzapfel & Zabarsky, P.C. – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.

**Resolution 05(17)** – Appointment of Auditor – Holman Frenia Allison, P.C. – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, with Mr. Christopher Dasti abstaining, and unanimously approved.

**Resolution 06(17)** – Appointment of Hearing Officer – Bonnie R. Peterson, Attorney at Law – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.

**Resolution 07(17)** – Authorization to enter into contract with Thornberry, LTD, Home Care Systems Provider for NDoc System Support – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.

**Resolution 08(17)** – Authorization to enter into contract with Silver Hammer Associates, Computer Consultant – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.

**Resolution 09(17)** – Authorization to execute an agreement with DiPersia Technology Solutions, LLC for Information Technology Systems Monitoring and Maintenance – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.



- Resolution 10(17)** – Authorization to enter into an agreement with Specialty Systems, Inc. for computer consulting – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.
- Resolution 11(17)** – Authorization to enter into contract with MES Diagnostics, LLC – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.
- Resolution 12(17)** – Authorization to enter into contract with Lacey Diagnostic Imaging, LLC – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.
- Resolution 13(17)** – Authorization to enter into contract for HIV/AIDS Clinics – Margaret Uy Chung, M.D. – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, with Dr. Maurice Hill and Senator Robert Singer abstaining, and unanimously approved.
- Resolution 14(17)** – Authorization to enter into contract for HIV/AIDS Clinics – Alfred DeLuca, M.D. – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, with Dr. Maurice Hill and Senator Robert Singer abstaining, and unanimously approved.
- Resolution 15(17)** – Authorization to enter into contract for Consulting Physician – Andrew King, MD – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.
- Resolution 16(17)** – Authorization to enter into contract for Medical Director – Isabel Guerrero, MD – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, with Dr. Maurice Hill and Senator Robert Singer abstaining, and unanimously approved.
- Resolution 17(17)** – Authorization to enter into contract with Mental Health Consultant – AIDS Mental Health Clinic – Sara Ross-Finkelstein, MSW, LCSW – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.
- Resolution 18(17)** – Authorization to enter into agreement with Family Nurse Practitioner – Christine Filippone, for various clinical services – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, with Dr. Maurice Hill and Senator Robert Singer abstaining, and unanimously approved.
- Resolution 19(17)** – Authorization to enter into contract with Optometrist – Frank A. Miele, O.D. – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.
- Resolution 20(17)** – Authorization to enter into contract with Ophthalmologist – Shore Eye Associates – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.
- Resolution 21(17)** – Authorization to enter into agreement with Visiting Homecare Service of Ocean County for Adult Day Care – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.
- Resolution 22(17)** – Authorization to enter into agreement with Visiting Homecare Service of Ocean County for Indigent Care Program – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.
- Resolution 23(17)** – Authorization to enter into a contract with United Communities, Maguire/Dix/Lakehurst for Animal Facility Services – for the period January 1, 2017 through December 31, 2017 – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.



**Resolution 24(17)** – Authorization to enter into contracts for non-participating municipalities for Animal Facility Services – for the period January 1, 2017 through December 31, 2017 – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, with Mr. Christopher Dasti, and Mr. Henry Mancini abstaining, and unanimously approved.

**Resolution 25(17)** – Authorization to enter into contract with Adam Safeguard for Background Searches, Consulting and Training Matters – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.

**Resolution 26(17)** – Authorization to enter into contract with Remington, Vernick and Vena Engineers – Engineering Services – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, with Mr. Christopher Dasti abstaining, and unanimously approved.

**Resolution 27(17)** – Authorization to enter into contract with FWH Associates, P.A. – Engineering Services – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, with Mr. Christopher Dasti abstaining, and unanimously approved.

**Resolution 28(17)** – Authorization to enter into agreement with AFLAC/Wage Works for elective benefit plans for 2017 – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.

**Resolution 29(17)** – Authorization to enter into agreement with RWJBarnabas Health Corporate Care for fitness for duty testing – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, with Dr. Maurice Hill and Senator Robert Singer abstaining, and unanimously approved.

**Resolution 30(17)** – Authorization to procure insurance coverage as recommended by Conner Strong & Buckelew – for the period January 1, 2017 through December 31, 2017 – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.

**Resolution 31(17)** – Authorization to enter into business associates agreements – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.

**Resolution 32(17)** – Authorization to enter into agreement with Cable Alternative, Inc., T/A CA Media for General Media and Marketing Services – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.

**Resolution 33(17)** – Authorization for leases and purchases through New Jersey State Contract Awards – for the calendar year 2017 – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.

**Resolution 34(17)** – Authorization to make purchases under the County Cooperative Contract – for calendar year 2017 – Motion was made by Mr. Anthony DePaola, seconded by Senator Robert Singer, with Mr. Henry Mancini and Mr. Richard Work abstaining, and unanimously approved.

**Resolution 35(17)** – Finance Committee Report – January 4, 2017 – \$206,229.91 – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, with Ms. Carol Blake abstaining on Item 16-03406; Dr. Maurice Hill abstaining on Items #16-03022, #16-03027, #16-03171, #16-03324, and #16-03325; Mr. Henry Mancini abstaining on Item #17-00001; and Senator Robert Singer abstaining on Items #16-03022, #16-03027, #16-03171, #16-03324, #16-03325, and #16-03405, and unanimously approved.

**Resolution 36(17)** – Personnel Committee Report – January 4, 2017 – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.

**Resolution 37(17)** – Award of Bid for Transportation Services to Lacey Courier and Transport Co., Inc; and Briggs Transportation, L.L.C. – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.



**Resolution 38(17)** – Authorization to execute an agreement with Suppression System, Inc., for fire suppression system maintenance services – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.

**Resolution 39(17)** – Authorization to enter into an agreement with Edmunds and Associates, Inc. for maintenance for propriety software and hardware for calendar year 2017 – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.

**Resolution 40(17)** – Authorization to apply and accept the FY17 966 Reimbursement Program – in an amount not to exceed \$5,639.40 – Motion was made by Ms. Veronica Laureigh, with Mr. Henry Mancini, and Mr. Richard Work abstaining, seconded by Senator Robert Singer, and unanimously approved.

**Resolution 41(17)** – Authorization to assist in the transition of the 48 Hour IDRC program to New Hope Integrated Behavioral Health Care – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer and unanimously approved.

**Resolution 42(17)** – Authorization to offer flu vaccinations free of charge – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, with Mr. Henry Mancini, and Mr. Richard Work abstaining, and unanimously approved.

**Resolution 43(17)** – Authorization to make purchases under the Division of Local Government Services – Animal Feed and Litter – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.

**Resolution 44(17)** – Authorization to enter into an agreement with Banquest Payment Systems – Credit Card Services – not to exceed \$600.00 – for calendar year 2017 – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.

**Resolution 45(17)** – Appointment of Ocean County Board of Health Risk Manager – Victoria Miragliotta – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.

**Resolution 46(17)** – Appointment of the Affirmative Action Officer – Victoria Miragliotta – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.

**Resolution 47(17)** – Appointment of Qualified Purchasing Agents – Oren Thomas and Victoria Miragliotta – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.

**Resolution 48(17)** – Authorization for Acceptance of Bids – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.

**Resolution 49(17)** – Appointment of Compliance Officer – ADA – Victoria Miragliotta – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.

**Resolution 50(17)** – Appointment of Assistant Secretary – Victoria Miragliotta or in her absence, Daniel Regenye – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.

**Resolution 51(17)** – Adoption of Cash Management Plan – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, with Senator Robert Singer abstaining, and unanimously approved.

**Resolution 52(17)** – Designation of Bank Depositories – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, with Senator Robert Singer abstaining, and unanimously approved.



**Resolution 53(17)** – Appointment of the Public Agency Compliance Officer – Mary G. McCarthy – Motion was made by Ms. Veronica Lauriegh, seconded by Senator Robert Singer, and unanimously approved.

**Resolution 54(17)** – Appointment of Cancer Ad Hoc Committee – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.

**Resolution 55(17)** – Appointment of Ombudsman for Home Health Services – Darlene Brown – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.

**Resolution 56(17)** – Appointment of Ocean County Health Department HIPAA/Compliance Officer – Andrew King, MD – Motion was made by Ms. Veronica Laureigh, seconded by Senator Robert Singer, and unanimously approved.

**7. Authorization to go out for RFQ for Medical Billing and Collection Services:** Motion was made by Dr. Maurice Hill, seconded by Ms. Veronica Laureigh, and unanimously approved.

**8. Comments: Freeholder Deputy Director Gerry P. Little, Liaison to the Board of Chosen Freeholders:**

**Comments from Freeholder Little:** Freeholder Gerry Little, Liaison to the Board of Chosen Freeholders was not present at today's meeting. Mr. Daniel Regenye, Public Health Coordinator/Health Officer stated that the Freeholder sends his regards and thank you to all for a successful 2016.

## 9. Other Matters:

**Influenza Program:** Mr. Daniel Regenye, Public Health Coordinator/Health Officer, updated the Board on the flu activity in Ocean County which has now increased to “wide spread activity.” Mr. Regenye referred to the 2016/2017 program overview flu vaccination report for the Health Department stating that 2,714 flu vaccinations were administered and 115 clinics were conducted. Mr. Regenye stated that the flu campaign will continue through February. Mr. Regenye added that it is not too late to get a flu shot.

Mr. Regenye discussed the 2017/2018 flu vaccination campaign and recommended ordering 500 fewer doses next year which will still provide the Ocean County Health Department extra stock in case a situation or outbreak occurs that the Health Department needs to protect Public Health.

Senator Singer stated that the state employees working within the county unfortunately had been excluded in the county employee flu clinics and noted that situation has been resolved. Dr. Hill questioned the low numbers for Manchester since there are many senior communities. Mr. Regenye responded that the numbers are represented by clinic location and not by residency. In addition, many of the senior developments conduct their own flu clinics. Senator Singer noted that it is not recommended to get a flu shot too early.

**Chicken Pox:** Mr. Regenye informed the Board of a resurgence of chicken pox activity in areas of Ocean County.

**Ocean County Animal Facilities' Volunteers:** Mr. Regenye referred to a letter received recently in his office dated December 6, 2016, regarding the volunteer policy adopted in 2009.

Discussion followed regarding the great relationship between the volunteers and the staff at the Ocean County Animal Facilities achieving the goal of getting the animals adopted. Mr. Regenye noted a lot of time and effort had gone into crafting the volunteer policy and since that was seven years ago, the policy will be reviewed again internally.

Senator Robert Singer praised the work of the Ocean County Animal Facilities' staff and the volunteers. Senator Singer encourages people to adopt animals and recognizes the efforts of the volunteers that make it possible. Ms. Dottie Reynolds, President of the Friends of the Southern Ocean County Animal Shelter addressed the Board regarding the delicate balance of the staff protecting the public and the volunteers' compassionate side. Ms. Reynolds stated that the staff and volunteers have a very good rapport. In addition, Ms. Reynolds noted that the Friends of the Southern Ocean County Animal Shelter has great support from the community.

Ms. Reynolds praised Mr. Brian Lippai, Chief Administrative Services, who oversees the animal facilities, on doing an excellent job. Mr. Lippai stated that Ms. Reynolds has been a great partner and the Ocean County Animal Facilities has adopted over 1,600 animals this year with the assistance of the Friends of the Southern Ocean County Animal Shelter volunteer group.

Ms. Victoria Miragliotta, Director of Administration and Program Development, discussed improvements to the animal facilities thanks to generosity of very kind people.

**10. Comments from the Public: Comments from members of the audience were invited at this time with a limit of five (5) minutes per speaker:** Mr. John J. Mallon, Chairman, asked if anyone from the public wished to speak. No one wished to speak.

**11. Authorization to Enter Into Closed Session If Necessary:** Closed Session was not needed at this time.

**12. Adjournment:** A motion was made by Ms. Veronica Laureigh, seconded by Ms. Carol Blake, and the meeting adjourned at 9:59 a.m.



Richard Work, Secretary/Treasurer



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