

Ocean County Board of Health
Request for Proposals
HemoPoint H2 Photometer Supplies
RFP# P013019

RFP Due Date: February 20, 2019

In accordance with N.J.S.A. 19:44A-20.4 et seq., the Ocean County Board of Health is requesting proposals (RFP) from agencies to provide **HemoPoint H2 Photometer Supplies** for the Ocean County Health Department for a term beginning on April 1, 2019 through March 31, 2020.

Scope of Work:

This RFP is for the purchase of HemoPoint H2 Photometer supplies used in the WIC Program to do the hemoglobin test. The items will need to be purchased in 2019 (machines used require HemoPoint brand supplies) are listed on the attached Cost Sheet.

Required Attachments

- A. Stockholder Disclosure Certification
- B. Non-collusion affidavit
- C. Affirmative Action Compliance Notice
- D. New Jersey Business Registration Certificate
- E. Completed Cost Sheet
- F. Disclosure of Investment Activities In Iran

ALL SUBMISSIONS SHALL INCLUDE THE FOLLOWING MINIMUM INFORMATION:

1. A copy of the successful agency's professional liability insurance policy which is to be at a minimum level of \$1,000,000.00 per claim and a \$3,000,000.00 aggregate ceiling and, relationship with associates or counselors assigned under this contract
2. A copy of your New Jersey Certificate of Employee Information Report Approval pursuant to N.J.A.C. 17:21-1.1 et. Seq. or a completed form AA-302 Initial Employee Information Report.
3. Stockholder Disclosure Certificate
4. Non-Collusion Affidavit
5. A copy of the successful proposer's NJ Business Registration Certificate
6. Americans with Disabilities Act Certification
7. Disclosure of Investment Activities in Iran

8. Completed Cost Sheet
9. All documents as listed on the RFP Document Checklist

SUBMISSION REQUIREMENTS:

All responses to this Request for Proposals:

1. Will be opened publicly at the Ocean County Health Department, Board Room, 175 Sunset Avenue, Toms River, New Jersey, 08754 at the above stated time and date.
2. All submissions must be enclosed in a sealed envelope (enclosed) which bears the name and address of the submitter, the name and number of this RFP, and the RFP due date on the outside of the envelope.
3. Responses which are to be hand delivered the day of the opening must be taken and presented to Corinne Cipully, Senior Account Clerk by the time the responses to this RFP are due.
4. Responses to the RFP which are to be mailed shall be mailed to:

Oren Thomas, Purchasing Agent
Ocean County Board of Health
175 Sunset Avenue,
P.O. Box 2191,
Toms River, NJ 08754-2191

5. The Ocean County Health Department will not be responsible for late mail deliveries and no responses to this RFP will be accepted by the Ocean County Health Department if received after the time stipulated above.

SELECTION CRITERIA

The selection will be made to the lowest responsible bidder.