To All RFP Holders:

The following questions and answers, and clarifications are hereby made part of the RFP Documents for the Ocean County Board of Health RFP for Insurance Brokerage Services as fully and completely as if the same were set forth therein.

All Bidders shall acknowledge receipt and acceptance of the Addendum Number 1 by inserting its number, date, and bidder’s initials on the Addenda Acknowledgment Form contained within the RFP. RFP packages submitted without the Addenda Acknowledgment Form will be considered unresponsive.

**New RFP Opening Date:**
December 22, 2021 at 4:00 pm local time

**Revisions to RFP Document:**

Section I. General Information / Sub-Section E. Proposal Format

“2. Business Proposals: Proposals to be considered shall include the following information:

Task by task cost (including total proposal cost) to provide the services outlined in the scope of work section of this RFP for the period not-to-exceed one (1) year from the date “Notice to Proceed” is issued. Costs shall be broken down on a per task basis.” Remove this paragraph from document.

4. Evaluation Criteria:

The OCBH has established an evaluation committee that will work together to develop a score card to evaluate proposals. The score card will be established and approved by the Purchasing Department prior to proposals being received.

The following criteria will be rated by the committee for each proposal. The proposal with the highest overall score will be considered the most advantageous to the OCBH.

a. Cost (including task by task breakdown) Remove this line from document.
Questions Received in Writing:

Question #1

E. Proposal Format c. Experience of the Firm – The RFP is looking for type of experience in landfill ground water monitoring activities. - Need clarification as there’s no reference to insurance. Should this result in the RFP being pulled since these services are not part of the RFP?

Answer #1

Remove “in landfill ground water monitoring activities” and replace with “in related services”.

No.

Question #2

2. Business Proposals to include Task by task cost including total proposal cost to provide services with costs broken down on a per task basis – Insurance Brokers don’t charge on a task by task basis. We won’t assess our costs by claims resolutions, vs. ID card issuance, vs. policy review, vs. proposal and marketing services.

Answer #2

This is a statement not a question.

Question #3

3. Meetings – Insurance brokers attend meetings as required

Answer #3

See answer above.

Question #4

4. Evaluation criteria - a. Cost (including task by task breakdown) – Insurance brokers paid on standard insurance company commission and are fully disclosed per existing NJ law

Answer #4

See answer above.

Question #5

III. Project Description B. Scope of Work 2. Provide policies for types of coverage – After 12/31/21, the only insurance coverage secured outside of the NJCEJIF will be Accident & Health
Insurance, but not limited to same. Provide loss prevention consulting services — After 12/31/21, services are included under the NJCEJIF.

Answer #5

See answer above.