



REQUEST FOR QUOTATIONS

OCEAN COUNTY BOARD OF HEALTH



NOTICE IS HEREBY GIVEN that the Ocean County Board of Health is seeking quotations for animal cremation services for the period January 1, 2025 to December 31, 2025.

Background Information:

The Ocean County Board of Health is tax-exempt government unit with animal shelter facilities located at:

- 615 Freemont Avenue, Jackson, NJ 08527
- 360 Haywood Road, Manahawkin, NJ 08050
- 20 Collinstown Road, Barnegat, NJ 08805

The award of an open-end contract for the provision of animal cremation services and the rental of a minimum of two to a maximum of three 25 cubic foot freezers based on prior year history is anticipated to be made by November 13, 2024. Interested parties must submit quotes by November 4, 2024. The Ocean County Board of Health (OCBH) will consider proposals for a two-year contract or a one-year contract with an option to extend for one-year at the discretion of the OCBH. Vendors and contractors are required to comply with applicable New Jersey public purchasing requirements; information on requirements and documentation/forms to be completed can be found at:

<https://www.ochd.org/rfp-rfq-bid-opportunities/>

General Requirements:

1. Quotes for weekly removal and cremation of animal carcasses from three Ocean County animal shelter facilities and monthly freezer rental are being requested. If an equivalent alternative is proposed, specifications for the alternative must be provided.
2. Provide product/service pricing below.
3. If any warranty in addition to that of fitness for the purpose is included and/or available, provide information on such with quote. If maintenance service is offered provide time period, cost and payment frequency or alternatively, a fee schedule for time and materials. Describe any exclusions to maintenance service.
4. Vendor/contractor shall provide a copy of its W-9 before award of contract.
5. Vendor/contractor shall provide a copy of the New Jersey Business Registration Certificate and Iran, Russia and Belarus prohibited activities disclosure before award of contract.
6. Vendor/contractor shall provide a Certificate of Insurance naming Ocean County Board of Health as additional insured in a minimum amount of \$1,000,000/\$3,000,000 aggregate general liability; \$1,000,000 auto liability each accident, combined single limit for bodily injury and property damage; worker's compensation in the statutory minimum and employer's liability coverage of at least \$100,000 for each accidental injury and with respect to bodily injury by disease, \$100,000 each employee and \$500,000 per policy year before award of contract.



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7. Provide documentation addressing product/service-specific questions below or complete and return questionnaire.

Questions

1. What day(s) of the week will removal be performed? _____
2. Is there a cost for delivery/setup of freezer(s)? _____

Pricing

Complete chart below:

ITEM #	ITEM DESCRIPTION	PRICE PER POUND/MONTH
1	Removal of Carcasses	
2	2 Freezers Size: _____	

Initial pricing valid for: One (1) year
 Two (2) years

One (1) one-year extension, at option of OCBH, pricing (only check one option):

- No change
- % Increase* [per year]
- No extension offered

*capped at statutory maximum of the index rate for the 12 months preceding the most recent quarterly calculation available



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The undersigned hereby declares that they carefully examined the advertisements, specifications and conditions for the furnishing of animal cremation services and freezer rental and if awarded a contract, will complete said contract in all respects according to the specifications and conditions.

Name of Proposer (Company or Individual)

Name of Individual authorized to submit proposal

Address

Title

Telephone

Signature

Date

Email

New Jersey Permit #