



# REQUEST FOR QUOTATIONS

## OCEAN COUNTY BOARD OF HEALTH



**NOTICE IS HEREBY GIVEN** that the Ocean County Board of Health is seeking quotations for animal litter for the period of January 1, 2025 to December 31, 2025.

### **Background Information:**

The Ocean County Board of Health is tax-exempt government unit. The award of an open-ended contract for the provision of an estimated annual amount of 58,500 pounds based on current usage is anticipated to be made by November 13, 2024. Interested parties should submit quotes by November 4, 2024. The Ocean County Board of Health (OCBH) will consider proposals for a two-year contract or a one-year contract with an option to extend for one-year at the discretion of the OCBH. Vendors and contractors are required to comply with applicable New Jersey public purchasing requirements; information on requirements and documentation/forms to be completed can be found at:

<https://www.ochd.org/rfp-rfq-bid-opportunities/>

### **General Requirements:**

1. Quotes for non-clumping animal litter preferably in 25 pound bags are being requested. If an equivalent alternative is proposed, specifications for the alternative must be provided.
2. Provide product pricing below.
3. If any warranty in addition to that of fitness for the purpose is included and/or available, provide information on such with quote. If maintenance service is offered provide time period, cost and payment frequency or alternatively, a fee schedule for time and materials. Describe any exclusions to maintenance service.
4. Vendor/contractor shall provide a copy of its W-9 before award of contract.
5. Vendor/contractor shall provide a copy of the New Jersey Business Registration Certificate and Iran, Russia and Belarus prohibited activities disclosure before award of contract.
6. Vendor/contractor shall provide a Certificate of Insurance naming the Ocean County Board of Health as additional insured for General Liability in a minimum amount of \$1,000,000 per claim and \$2,000,000 aggregate before award of contract.



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### Pricing

Complete price proposal below:

ITEM #	ITEM DESCRIPTION	ESTIMATED ANNUAL QTY do not bid this amount for total price	SIZE (pounds per bag)	UNIT PRICE	PRICE/ POUND	ESTIMATED TOTAL COST (\$58,500 x price per lb)
1	Premium Choice Care Free Kitty Clay Litter Unscented All Natural (or Equal) 25lb	58,500				
1A	<b>Alternative Equivalent:</b>	58,500				

Initial pricing valid for:     One (1) year

Two (2) years

One-year extension, at option of OCBH, pricing (only check one option):

No change

% Change\* over year 1 per year

No extension offered

\*capped at statutory maximum of the index rate for the 12 months preceding the most recent quarterly calculation available



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The undersigned hereby declares that they carefully examined the advertisements, specifications and conditions for the furnishing of animal litter and if awarded a contract, will complete said contract in all respects according to the specifications and conditions.

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Name of Proposer (Company or Individual)

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Name of Individual authorized to submit proposal

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Address

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Title

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Telephone

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Signature

Date

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Email

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