



# REQUEST FOR QUOTATIONS

## OCEAN COUNTY BOARD OF HEALTH



**NOTICE IS HEREBY GIVEN** that the Ocean County Board of Health is seeking quotations for animal spay and neutering for the period January 1, 2024 to December 31, 2025.

### **Background Information:**

The Ocean County Board of Health is tax-exempt government unit. The award of an open-ended contract to provide veterinary surgical services for the spay/neuter of dogs and cats owned by Ocean County residents that demonstrate financial need or who otherwise qualify for the New Jersey Animal Population Control Program is anticipated to be made by November 13, 2024. Interested parties should/must submit quotes by November 4, 2024. Vendors and contractors are required to comply with applicable New Jersey public purchasing requirements; information on requirements and documentation/forms to be completed can be found at:

<https://www.ochd.org/rfp-rfq-bid-opportunities/>

### **General Requirements:**

1. Fees to spay and neuter dogs and cats are sought. The service must be performed by veterinarian(s) licensed in New Jersey to perform veterinary services.
2. Complete and return this request form with the fee schedule.
3. Vendor/contractor shall provide a copy of its W-9 before award of contract.
4. Vendor/contractor shall provide a copy of the New Jersey Business Registration Certificate and Iran, Russia and Belarus prohibited activities disclosure before award of contract.
5. Vendor/contractor shall provide a Certificate of Insurance naming the Ocean County Board of Health as additional insured for General liability in a minimum amount of \$1,000,000.00 per claim and \$2,000,000.00 aggregate before award of contract.
6. Provide documentation addressing product/service-specific questions below or complete and return questionnaire.



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### Pricing

Complete this page and return with fee schedule.

Enclosed with/attached to completed request form: \_\_\_ Fee Schedule

Initial pricing valid for:  X  One (1) year

The undersigned hereby declares that they carefully examined the advertisements, specifications and conditions for the furnishing of veterinary surgical services for the spay/neuter of dogs and cats owned by Ocean County residents that demonstrate financial need or who otherwise qualify for the New Jersey Animal Population Control Program and if awarded a contract, will complete said contract in all respects according to the specifications and conditions.

|   |   |
|---|---|
| _____<br>Name of Proposer (Company or Individual) | _____<br>Name of Individual authorized to submit proposal |
| _____<br>Address                                  | _____<br>Title  |
| _____<br>Telephone                                | _____<br>Signature  |
| _____<br>Email                                    | _____<br>Date   |
| _____<br>Licensed Veterinarian                    | _____<br>License #  |
| _____<br>Licensed Veterinarian                    | _____<br>License #  |