

Ocean County Board of Health  
 175 Sunset Avenue  
 Toms River, New Jersey  
 January 3, 2018  
 9:30 AM

The Reorganization Meeting of the Ocean County Board of Health was called to order on January 3, 2018 at 9:30 a.m. in the Board Room, at 175 Sunset Avenue, Toms River, Ocean County, New Jersey.

**1. Reading of "Open Public Meeting Act:"**

**2. Pledge of Allegiance:**

Mr. John J. Mallon asked everyone to honor our military servicemen and servicewomen who protect our freedom every day.

**3. Roll Call:**

Ms. Carol Blake  
 Mr. Christopher Dasti  
 Dr. Maurice Hill  
 Ms. Veronica Laureigh  
 Mr. Henry Mancini  
 Ms. Ruthanne Scaturro  
 Senator Robert Singer  
 Mr. John J. Mallon

Daniel E. Regenye, Public Health Coordinator  
 John Sahradnik, Board Counsel

**Board Member Resignation:** Mr. John J. Mallon stated that unfortunately, the Ocean County Board of Health has received a letter of resignation from Mr. Richard Work.

**4. Reorganization – Ocean County Board of Health – Election of Officers:**

On a motion made by Senator Robert Singer, and seconded by Ms. Veronica Laureigh, Mr. John J. Mallon was nominated for Chairman of the Board. Additional nominations were requested. Seeing none, motion was made by Senator Robert Singer, and seconded by Dr. Maurice Hill to declare nominations for Chairman were closed. The Board unanimously elected Mr. John J. Mallon as Chairman.

On a motion made by Ms. Veronica Laureigh, and seconded by Mr. Christopher Dasti, Senator Robert Singer was nominated as Vice-Chairman. Additional nominations were requested. Seeing none, motion was made by Dr. Maurice Hill, seconded by Ms. Ruthanne Scaturro to declare nominations for Vice-Chairman were closed. The Board unanimously elected Senator Robert Singer as Vice-Chairman.

On a motion made by Mr. Christopher Dasti, and seconded by Senator Robert Singer, Ms. Veronica Laureigh was nominated as Secretary-Treasurer. Additional nominations were requested. Seeing none, motion was made by Senator Robert Singer, seconded by Mr.

Christopher Dasti to declare nominations for Secretary-Treasurer were closed. The Board unanimously elected Ms. Veronica Laureigh as Secretary-Treasurer.

### 5. Acceptance of Meeting Minutes:

On motion made by Dr. Maurice Hill, seconded by Mr. Christopher Dasti, with Ms. Carol Blake, Mr. Henry Mancini, and Ms. Ruthanne Scaturro abstaining, the open meeting minutes from the December 13, 2017 meeting were approved.

Name	Blake	Dasti	Hill	Laureigh	Mancini	Scaturro	Singer	Work	Mallon
Ayes		X	X	X			X		X
Abstain	X				X	X			
Nays									
Absent								X	

Dr. Maurice Hill questioned the appointment of Ms. Victoria Miragliotta on some of today's resolutions since last month it was stated that Ms. Miragliotta will be retiring. Mr. Daniel Regenye, Public Health Coordinator/Health Officer explained later in the year, resolutions will be presented to fill those appointments.

Mr. John J. Mallon, Chairman, asked for a motion for the consent agenda on Resolutions 01(18) through 51(18) noting an amendment to resolution 34(18) and amendment to the abstention list, and to follow the amended abstention list. Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.

### 6. Adoption of Resolutions

**Resolution 01(18)** – Adoption of Year 2018 Temporary Budget – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.

**Resolution 02(18)** – Authorization to Pay Bills Emergent in Nature – Year 2018 – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.

**Resolution 03(18)** – Appointment of Board of Health Counsel – Berry, Sahradnik, Koizas & Benson, P.C. – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.

**Resolution 04(18)** – Appointment of Board Labor Counsel – Citta, Holzapfel & Zabarsky, P.C. – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.

**Resolution 05(18)** – Appointment of Auditor – Holman Frenia Allison, P.C. – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, with Mr. Christopher Dasti abstaining, and unanimously approved.

**Resolution 06(18)** – Appointment of Hearing Officer – Bonnie R. Peterson, Attorney at Law – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.

**Resolution 07(18)** – Authorization to enter into contract with Silver Hammer Associates, Computer Consultant – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.

- Resolution 08(18)** – Authorization to execute an agreement with DiPersia Technology Solutions, LLC for Information Technology Systems Monitoring and Maintenance – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.
- Resolution 09(18)** – Authorization to enter into an agreement with Specialty Systems, Inc. for computer consulting – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.
- Resolution 10(18)** – Authorization to enter into contract with MES Diagnostics, LLC – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.
- Resolution 11(18)** – Authorization to enter into contract with Lacey Diagnostic Imaging, LLC – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.
- Resolution 12(18)** – Authorization to enter into contract for HIV/AIDS Clinics – Margaret Uy Chung, MD – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, with Dr. Maurice Hill and Senator Robert Singer abstaining, and unanimously approved.
- Resolution 13(18)** – Authorization to enter into contract for HIV/AIDS Clinics – Alfred DeLuca, MD – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.
- Resolution 14(18)** – Authorization to enter into contract for Consulting Physician – Andrew King, MD – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.
- Resolution 15 (18)** – Authorization to enter into contract for Medical Director – Isabel Guerrero, MD – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, with Dr. Maurice Hill and Senator Robert Singer abstaining, and unanimously approved.
- Resolution 16(18)** – Authorization to enter into contract with Mental Health Consultant – AIDS Mental Health Clinic – Sara Ross-Finkelstein, MSW, LCSW – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.
- Resolution 17(18)** – Authorization to enter into agreement with Family Nurse Practitioner – Christine Filippone, for various clinical services – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, with Dr. Maurice Hill and Senator Robert Singer abstaining, and unanimously approved.
- Resolution 18(18)** – Authorization to enter into contract with Optometrist – Frank A. Miele, O.D. – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.
- Resolution 19(18)** – Authorization to enter into contract with Ophthalmologist – Shore Eye Associates – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.
- Resolution 20(18)** – Authorization to enter into agreement with Visiting Homecare Service of Ocean County for Adult Day Care – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.
- Resolution 21(18)** – Authorization to enter into contract with Adam Safeguard for Background Searches, Consulting and Training Matters – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.
- Resolution 22(18)** – Authorization to enter into contract with Remington and Vernick Engineers; FWH Inc.; and T&M Associates – Engineering Services – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, with Mr. Christopher Dasti and Mr. John J. Mallon, Chairman abstaining, and unanimously approved.

- Resolution 23(18)** – Authorization to enter into agreement with AFLAC/Wage Works for elective benefit plans for 2018 – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.
- Resolution 24(18)** – Authorization to enter into agreement with RWJBarnabas Health Corporate Care for fitness for duty testing – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, with Dr. Maurice Hill and Senator Robert Singer abstaining, and unanimously approved.
- Resolution 25(18)** – Authorization to procure insurance coverage as recommended by Conner Strong & Buckelew – for the period January 1, 2018 through December 31, 2018 – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.
- Resolution 26(18)** – Authorization to enter into business associates agreements – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.
- Resolution 27(18)** – Authorization to enter into agreement with Cable Alternative, Inc., T/A CA Media for General Media and Marketing Services – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.
- Resolution 28(18)** – Authorization for leases and purchases through New Jersey State Contract Awards – for the calendar year 2018 – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.
- Resolution 29(18)** – Authorization to make purchases under the County Cooperative Contract – for calendar year 2018 – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, with Mr. Henry Mancini abstaining, and unanimously approved.
- Resolution 30(18)** – Authorization to enter into agreement for Transportation Services with Lacey Courier and Transport Co., Inc; and Briggs Transportation, L.L.C. – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.
- Resolution 31(18)** – Authorization to execute an agreement with Suppression System, Inc., for fire suppression system maintenance services – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.
- Resolution 32(18)** – Authorization to enter into an agreement with Edmunds and Associates, Inc. for maintenance for proprietary software and hardware for calendar year 2018 – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.
- Resolution 33(18)** – Finance Committee Report – December 27, 2017 – \$18,840.36 – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, with Senator Robert Singer abstaining on Item #17-03232, and unanimously approved.
- Resolution 34(18)** – Finance Committee Report – January 3, 2018 – \$222,822.31 – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, with Ms. Carol Blake abstaining on Item 17-03302; Mr. Christopher Dasti abstaining on Item 17-03145; Dr. Maurice Hill abstaining on Items #17-02866, #17-03000, #17-03002, #17-03157, #17-03158 and #17-03237; Mr. Henry Mancini abstaining on Items #17-02835, #17-03145 and #18-00004; Ms. Ruthanne Seaturro abstaining on Item #17-03301; Senator Robert Singer abstaining on Items #17-02866, #17-03000, #17-03002, #17-03157, #17-03158, #17-03237 and #17-03291; and Mr. John J. Mallon, Chairman abstaining on Item #17-03028, and unanimously approved.
- Resolution 35(18)** – Personnel Committee Report – January 3, 2018 – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.
- Resolution 36(18)** – Authorization to enter into a Memorandum of Agreement with the Health and National Union Hospital and Healthcare Employees, AFSCME, AFL-CIO, District 1199J – for the period April 1, 2018 through March 31, 2022 – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.

**Resolution 37(18)** – Adoption of policy regarding flex time – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.

**Resolution 38(18)** – Authorization to offer flu vaccinations free of charge – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.

**Resolution 39(18)** – Authorization to enter into an agreement with Banquest Payment Systems – Credit Card Services – not to exceed \$600.00 – for calendar year 2018 – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.

**Resolution 40(18)** – Appointment of Ocean County Board of Health Risk Manager – Victoria Miragliotta – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.

**Resolution 41(18)** – Appointment of the Affirmative Action Officer – Victoria Miragliotta – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.

**Resolution 42(18)** – Appointment of Qualified Purchasing Agents – Oren Thomas and Victoria Miragliotta – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.

**Resolution 43(18)** – Authorization for Acceptance of Bids – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.

**Resolution 44(18)** – Appointment of Compliance Officer – ADA – Victoria Miragliotta – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.

**Resolution 45(18)** – Appointment of Assistant Secretary – Victoria Miragliotta or in her absence, Daniel Regenye – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.

**Resolution 46(18)** – Adoption of Cash Management Plan – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, with Senator Robert Singer abstaining, and unanimously approved.

**Resolution 47(18)** – Designation of Bank Depositories – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, with Senator Robert Singer abstaining, and unanimously approved.

**Resolution 48(18)** – Appointment of the Public Agency Compliance Officer – Mary G. McCarthy – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.

**Resolution 49(18)** – Appointment of Cancer Ad Hoc Committee – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.

**Resolution 50(18)** – Appointment of Ombudsman for Home Health Services – Darlene Brown – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.

**Resolution 51(18)** – Appointment of Ocean County Health Department HIPAA/Compliance Officer – Andrew King, MD – Motion was made by Dr. Maurice Hill, seconded by Mr. Henry Mancini, and unanimously approved.

**Welcome New Staff:** Chairman Mallon welcomed Mr. Brian Rumpf to the Ocean County Health Department. Mr. Rumpf will be the Director of Administration and Program Development at the Ocean County Health Department.

**7. Comments: Freeholder Director Gerry P. Little, Liaison to the Board of Chosen Freeholders:**

**Comments from Freeholder Director Little:** Freeholder Gerry Little, Liaison to the Board of Chosen Freeholders was not present at today's meeting. Mr. Regenye spoke with the Freeholder earlier and he sends his regards and apologized for missing the meeting but he had to prepare for the County reorganization meeting later in the day.

**8. Other Matters:**

**Thank you:** Mr. Daniel Regenye, Public Health Coordinator/Health Officer thanked Ms. Margherita Zadroga and Ms. Dorothy Basti for their work putting together the reorganization packet. Mr. Regenye stated that a lot of work goes into the reorganization meeting every year with a lot of coordination with the staff throughout the agency.

Mr. Regenye thanked the Ocean County Board of Health for a successful 2017 and looking ahead to 2018.

**Influenza Program:** Mr. Regenye informed the Board of the seriousness of this year's flu season. Mr. Regenye stated that influenza in Ocean County is at "high activity" level. Mr. Regenye discussed the effectiveness of the flu vaccine and the importance of getting your flu shot; it is not too late. Mr. Regenye also provided non-pharmaceutical actions to help stop the spread of the flu such as washing your hands, covering your cough, and trying to avoid public areas if people are sick.

**Happy New Year:** The entire Board of Health wished all a very Happy New Year.

**Appointment:** Mr. John Sahradnik thanked the Ocean County Board of Health for his appointment and looks forward to working with everyone this upcoming year. Mr. Sahradnik noted that it has been a number of years working together and he appreciates that. Chairman Mallon stated that the Ocean County Board of Health appreciates Mr. Sahradnik's guidance and help.

**9. Comments from the Public: Comments from members of the audience were invited at this time with a limit of five (5) minutes per speaker:** Mr. John J. Mallon, Chairman, asked if anyone from the public wished to speak. No one wished to speak.

**10. Authorization to Enter Into Closed Session If Necessary:** Closed Session was not needed at this time.

**11. Adjournment:** A motion was made by Ms. Veronica Laureigh, seconded by Ms. Carol Blake, and the meeting adjourned at 9:56 a.m.

  
Victoria K. Miragliotta, Assistant Secretary